

RECOMMENDED ITEM FROM UECC HELD ON 10TH AUGUST 2011

300. TERMS OF REFERENCE

The Terms of Reference were submitted for the meetings consideration.

The Head of Human Resources and Payroll referred to paragraph 12 under the heading, 'Procedure', and stated that this should now be changed from 'ACAS' to 'provincial joint secretaries'.

Moved by Councillor B.R. Murray-Carr, seconded by Councillor G.O. Webster
RESOLVED that paragraph 12 under the heading, 'Procedure', be amended to;

(xii) "If the Committee cannot agree to a negotiable issue, officers of the Trade Union shall negotiate with the appropriate administrative officers of the Council. Failing agreement appropriate matters may thereafter be referred by either side to the **provincial joint secretaries** if necessary".

Unison referred to paragraphs 2 and 3 under the heading, 'Membership', and stated that as the composition for both the Employers side and the Employees side was now twelve, this would need amending in the Terms of Reference.

Moved by Councillor E. Watts, seconded by G. Buxton
RESOLVED that paragraphs 2 and 3 under the heading, 'Membership', be amended

to;

(ii) The composition of the Employers' Side of the Committee shall be **twelve** elected Members with voting rights and substitutes in the event of nominated Members being unable to attend. The Chief Executive, Head of Human Resources and Payroll and Director of Resources shall attend in an advisory capacity without voting rights; together with such other officers of the Council as may be appropriate having regard to matters to be discussed.

(iii) The Employees Side of the Committee shall comprise **twelve** representatives selected by the local branch of the Trade Union representing the employees, together with full-time Trade Union officials (if required).

Moved by Councillor B.R. Murray-Carr, seconded by C. Hirst

RESOLVED that subject to the inclusion of the above amendments, the Terms of Reference for the Union/Employee Consultation Committee, be agreed.

RECOMMENDED the amendments be referred to Standards Committee for changes to the Constitution.

(Solicitor to the Council & Monitoring Officer / Head of Democratic Services)